



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



wildsight
Kimberley | Cranbrook

Welcome to the 2026 season!

12th Edition Kimberley Farmers' Market

Market Dates:	June 18 – Sept 17, 2026
Market hours of operation:	Thursdays, from 5 – 7pm
Stall Set up:	From 3:30 – 4:45pm
Market Location:	Howard Street & North end of the Platzl with Gazebo
Street Closure:	3 – 8pm between Deer Park Ave and Kimberley Ave

TABLE OF CONTENTS

FEE SCHEDULE.....	1
APPLICATION PROCESS.....	3
SELECTION GUIDELINES.....	4
RULES OF OPERATION.....	6
Cancellation, Refunds & Credits Policy.....	8
Vendor Insurance.....	9
Food Vendor Requirements & Permits.....	10
FMNCP - Farmers' Market Nutrition Coupon Program.....	11
Liquor Sales.....	14
MARKET DAY RULES.....	15
WEATHER & SAFETY POLICY.....	17
Weather Safety Quick Reference.....	21
PRODUCT CHALLENGE.....	23
Product Challenge Form.....	24
VIOLATIONS & FINES.....	25
CANNABIS & HEMP REGULATION.....	26
DEFINITIONS.....	27

Note that this handbook may be updated at any time.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



wildsight
Kimberley | Cranbrook

FEE SCHEDULE

Base Market Fees (Standard 10' x 10' Stall)

Fee Type	Market Amount	Cost	Avg Cost
Single Market	1 market	\$25	-
Quarter Season	3 markets	\$69	\$23/Market
Half Season	7 markets	\$154	\$22/Market
Full Season	14 markets	\$280	\$20/Market
Admin Fee Non-refundable	Once per season	\$15 (returning vendors) \$20 (new vendors)	

Stall Size Fee Adjustments

Stall Size	Definition	Fee	Single	Quarter Season	Half Season	Full Season
1.5x Stall	~10' x 15'	+\$15	\$40	\$105 \$35/market	\$224 \$32/market	\$420 \$30/market
2x Stall	~10' x 20'	+\$20	\$45	\$120 \$40/market	\$259 \$37/market	\$490 \$35/market
2+x Stall*	Over 10' x 20'	+\$30	\$55	\$150 \$50/market	\$329 \$47/market	\$630 \$45/market

* These will be considered on a case by case basis.

Community Groups/Non-Profits

If your organization does not fall within our “locally made, baked and grown products” guidelines, we do offer community stalls at our market to organizations wishing to provide information about their work, passively solicit volunteers or donations or sell raffle tickets.

Notes

- Stall size fees are added to either single market fees or prorated season pass values.
- Stall footprint must be approved prior to the season or at the time of booking.
- Fees are intended to ensure fair allocation of space and infrastructure usage across the market.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



APPLICATION PROCESS

Read this handbook carefully and reach out to the [Market Coordinator](#) if you have any questions.

1. Complete the [2026 Stall Application form](#). ALL documentation and paperwork must be filled in and submitted to Wildsight by any of the following methods.
 - a. Online registration: once approved, instructions on how to pay your annual registration fee and market fees will be communicated.
 - b. Mail or in person to: Wildsight Kimberley/Cranbrook,
97 Wallinger Avenue, Kimberley BC V1A 1Y6
 - i. Mailslot located outside of the building's main door can be used.
 - ii. Be sure to clearly mark the envelope with '**Kimberley Farmers' Market**'.
 - iii. Application forms must be accompanied by at least the first market fee of the date(s) you would like to attend.
 - iv. Cheques to be payable to **Wildsight Kimberley/Cranbrook**.
2. We would ask that all full season vendors, and those intending to vend at our earliest markets in June/July have their application forms submitted by **Wednesday, May 13, 2026**
3. The Market Coordinator will evaluate your application based on [Selection Guidelines](#) and may refer the decision to the Vendor Selection Committee, the majority of whom must be in favour of an application in order for a vendor to be approved.
4. The Market Coordinator will notify you via email to confirm registration:
 - April Applicants: Initial approvals will be confirmed by May 13, 2026.
 - May 14 to September 14: Allow 2 weeks after submission of application.
5. If your application is not approved, you may submit a written appeal to the KFM Advisory Committee. Appeals must be submitted within 10 days and need to explain how you feel your product meets the KFM Vendor Selection Guidelines.
6. The Kimberley Farmers' Market Advisory Committee reserves the right to stand by an initial decision or amend its decision as it sees fit.
7. Vendor applicants of the KFM may be subject to quality inspection and the KFM Advisory Committee may request to sample/taste/view your product(s) prior to final approval.
8. In an effort to maintain the quality of the market throughout the season, the Vendor Selection Committee may re-evaluate a vendor and its products, using the Vendor Selection Guidelines.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



SELECTION GUIDELINES

Wildsight's goal is to have a food-focused market, encouraging small scale farmers and specialty food producers. As part of our food sustainability initiative, vendors offering produce and value added food products will be our first priority, with remaining stalls being allocated to vendors of crafts, art, health and beauty products, etc.

As proud members of the [BC Association of Farmers' Markets](#), we comply with their policies and bylaws, that specify that Market Members must:

- Be composed exclusively (100%) of BC Vendors or approved out-of-province vendors who **grow, make, bake, raise or wild harvest** the products they sell.
- Prioritize BC primary producer vendors (ie; farmers)
- Have a majority of vendors (ie; 51%) in the following categories combined:
 - Primary producers
 - Processed/prepared food
 - Ready to eat food
- Not allow reselling, it is strictly prohibited.
- Not allow franchises and chains as vendors.

With a view to providing quality and diversity within our market, applications by vendors will be considered for acceptance based on a combination of the following criteria:

- All Vendors and products must be grown, made or baked in BC, and priority will be given to those closest to Kimberley and within a 160 kilometres radius.
 - Out-of-province food vendors may be accepted if their product is grown or produced within 300 km of Kimberley and do not compete with local options.
- The uniqueness of the product, considering:
 - The overall mix and balance of all the vendors
 - Seasonal availability
 - Perceived consumer demand
 - Number of vendors with the same or similar products
 - Limited opportunity to obtain the product elsewhere
- History: Vendors that have participated in the market in previous years will have priority over new vendors with similar products, however, if a vendor has been written up or suspended then their application will be reviewed as if they are a new vendor.
- Storefront: Vendors without a storefront operation, exclusive of farm gate sales & home based businesses, will be prioritized.
- Market participation: Including frequency of attendance and any non-attendance despite reserving a space.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



- Quality: The quality of the goods or services offered, in the opinion of the Market Coordinator/Vendor Selection Committee
- Food and drink vendors who offer best practices in waste reduction will be given highest priority/ranking in our selection process, such as:
 - No bottled water in plastic.
 - FOOD CONTAINERS: backyard compostable or reusable if possible (there is no commercial composting facility available to us).
 - CUTLERY: no plastic cutlery - consider biodegradable options/reusable options.
 - STRAWS: no plastic straws - consider paper/no straws.
 - SAMPLE CUPS: consider stainless steel reusable sample cups or other options.
 - CUPS: those vendors who use glass or washable/reusable cups will be our first priority (i.e. mason jars).
 - Plastic that we are unable to stray from must be recyclable.
 - We encourage discounts to customers who bring their own reusable plates/bowls/cutlery/cups etc.

For ideas that minimize food & packaging waste visit: [Green Munch](#).

- Compliance with Kimberley Farmers' Market [Rules of Operation](#) & [Market Day Rules](#).
- Application Date: If all else is equal the vendor that applies the earliest will be given priority
- Any other consideration thought relevant by the Market Coordinator/Vendor Selection Committee.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



RULES OF OPERATION

Being accepted to become a vendor in the market does NOT imply confirmation of attendance in all requested market dates. As we have a limited number of vendor spaces for each market, vendors may be on the waitlist for some dates. The Market Coordinator will determine the vendors who will attend each market, as well their stall location based on the criteria as outlined below.

General Rules

- Vendor setup is between 3:30 – 4:45pm. Vehicles must be off the street by 4:30pm.
- The sale of goods is **not** permitted prior to 5pm, except to other vendors and volunteers.
- Vendors must stay until the close of the market and vacate their space by 8pm.
- All products for sale must be pre-approved by the Market Coordinator/Vendor Selection Committee, through the application procedure. Product acceptance and vendor approval may be reevaluated at any time by the Vendor Selection Committee.
- Should a vendor have paid for booth space in the future but upon review by the Vendor Selection Committee it is determined that the vendor will no longer be accepted to the market, the vendor will be entitled only to the return of the fees for that future unused booth space on a prorated basis.
- Vendors must submit payment for at least the first week's rental fee once registration is confirmed:
 - Online registration: once approved, instructions on how to pay your annual registration fee and market fees will be communicated.
 - Mail or in person to: Wildsight Kimberley/Cranbrook,
97 Wallinger Avenue, Kimberley BC V1A 1Y6
 - i. A mailslot located outside of the building's main door can be used.
 - ii. Be sure to clearly mark the envelope with '**Kimberley Farmers' Market**'.
 - iii. Be sure to clearly mark the name of your business and for which market dates the payment applies for
 - iv. Cheques to be payable to **Wildsight Kimberley/Cranbrook**.
- Unless the vendor has pre-paid, fees for subsequent weeks will be collected by the Market Coordinator or their designate each market day.
- Full Season Vendors may request specific stall space at the discretion of the Market Coordinator or their designate, and are entitled to the same space throughout the season. Every effort will be made to keep them close to the same or a better location, as decided by the Market Coordinator.

Last Updated: April 2026



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



- Specific date vendors will be assigned stall space by the Market Coordinator or their designate the day of the market, on a space available basis.
- All products for sale at the market must be clean, well made and of good quality.
- Vendors of food products must comply with all [applicable Interior Health Regulations](#).
- As required by the Kimberley Fire department any vendor who operates a burner or open flame at the market must have a Fire Extinguisher on site with a **minimum rating of 2A 10BC**.
- Each vendor is responsible for their space(s) and must provide their own garbage receptacle, table(s), tent, tie downs and power supply, as necessary. Each space must be kept clean and tidy at all times.
 - All tents used at the market **MUST have tie downs/weights of at least 20 lbs per leg** or removal of the tents will be necessary.
 - All tripping hazards, such as electrical cords, must be covered or well marked.
- Vendors are responsible to provide their own hand-washing stations when required by the Interior Health Authority. If you are displaying and packaging unwrapped prepared foods, or providing samples or product tasting, you must have a hand washing station. Hand washing stations can be simple, but must include the following:
 - a source of warm potable (drinkable) water. I.e. a water jug left in the sun
 - a free running spout
 - liquid soap in a dispenser
 - clean, dry, single use paper towels
 - a discard or refuse container for the collection of the waste water
- Vendors are strongly discouraged from bringing pets to the market. Any pets on site must be under control of the owners at all times at the market, and must not compromise either the safety or comfort of patrons at the market, nor the ability of vendors to market their wares (e.g. food safety, etc.).
- Vendors are to behave courteously and not to publicly disparage customers, other vendors, other products, or the Kimberley Farmers Market staff and volunteers.
- Behavior that will detract from the atmosphere of the market such as shouting, fighting, or “hawking” will not be tolerated. Any activity considered to be damaging to the market can result in market management requiring that person or persons leave the market.
- Vendor smoking, or vaping, is not permitted on market grounds.
- Volunteers are essential to making the market possible, please thank them if you see them!



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



Cancellation, Refunds & Credits Policy

Vendor stall fees are essential to the operation of the market and are generally non-refundable. However, we recognize that unexpected situations arise and aim to provide a fair and transparent approach. This policy is in place to ensure fairness and sustainability for all vendors and the market as a whole.

Cancellation

You can request the cancellation of your business participation in any market date by email following these rules:

- More than 72 hours (3 days) prior to the market date
 - No Cancellation fees or penalties. Eligible for a credit toward a future market date.
- Between 72 hours (3 days) and 48 hours (2 days) prior to the market date
 - \$10 fee, reduced priority for stall allocation. Eligible for a credit toward a future market date.
- Less than 48 hours (2 days) prior to the market date
 - \$20 fee, moved to a lower priority for stall. May be eligible for a partial credit, at the discretion of the Market Manager
- No Show
 - \$25 fee to be charged on the next market and moved to the lowest priority for stall allocation at future markets. No credit will be issued

Weather-Related Cancellations

The market operates rain or shine.

- If the market proceeds as scheduled, no refunds or credits will be issued due to weather conditions.
- If the market is cancelled by the organizers, vendors will receive a full credit, or a refund, depending on the situation.

Emergency Circumstances

We understand that emergencies happen. In cases of illness, family emergency or vehicle breakdown, vendors may be eligible for a credit toward a future market, at the discretion of the Market Coordinator.

Note: Credits must typically be used within the current season. All requests are subject to review by market management

Repetitive cancellations can lead to permanent market exclusion.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



wildsight
Kimberley | Cranbrook

Vendor Insurance

Minimum Coverage: All vendors are required to carry a minimum of \$2 million in Commercial General Liability (CGL) insurance.

Additional Insured: Your insurance policy must list the following as Additional Insured:

- City of Kimberley: 340 Spokane Street, Kimberley, BC V1A 1Y7
- Wildsight Kimberley Cranbrook: 97 Wallinger Avenue, Kimberley, BC V1A 1Y6

Market address: 110–199 Howard Street, Kimberley, BC V1A 2G6

Proof of Insurance: We only need a **Certificate of Insurance (COI)** showing:

- Minimum \$2 million CGL coverage
- The correct Additional Insured listed
- All market dates you plan to vend

Certificates must be submitted **before your first market date**. Upload your COI with your vendor application or email it to kimberleyfarmersmarket@wildsight.ca.

Where to Get Coverage: Many vendors find these options simple and affordable:

- [Duuu Vendor Insurance](#): Coverage starting around \$15/day, or annual plans (about \$6/day).
- [Western Financial](#): annual group coverage for BC farmers' market vendors.
- The Co-operators Insurance: can often add business or market coverage to your home-based policy.
- Or contact your existing insurer to add event liability coverage.

These suggestions are not necessarily endorsed by the Kimberley Farmers Market, merely options commonly chosen by vendors.

Food Vendor Requirements & Permits

All food vendors operating at the Kimberley Farmers' Market must comply with applicable British Columbia public health regulations, administered through our local Regional Health Authority, Interior Health.

Food vendors will need to provide proof of proper permits, depending on your type, such as:

- Letter of Confirmation
- Photo/Copy of your Temporary Food Permit
- Photo/Copy of your Mobile Food Premises Permit



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



For any questions regarding these permits and requirements, please contact the [Environmental Health Officer](#) directly or visit the Interior Health [Food Premises](#) website:

Temporary Market Vendor

Vendors who sell pre-packaged foods in an organised temporary food market, such as Farmer's Markets, should review the [Temporary Food Markets Guideline](#).

Food sales are grouped into two categories:

- **Lower Risk:** Authorization from an Environmental Health Officer is typically not required. Follow the requirements for the sale of lower risk pre-packaged foods in the Temporary Food Markets Guidelines.
 - Some foods may require licenses and approvals from other government agencies, such as dairy products or [Novel Foods](#).
 - [FOODSAFE](#) or [MarketSafe](#) training is recommended.
- **Higher Risk:** Health approval is required to sell any higher risk pre-packaged foods, eggs, frozen meats, poultry, or fish. [FOODSAFE](#) or [MarketSafe](#) training may be required.

To apply for approval as a temporary market vendor, follow the steps below, please review the [Temporary Food Markets Guideline](#) to determine whether you are selling lower risk or higher risk food, and follow application instructions on their [website](#).

Note: Market vendors must re-apply to have a new Letter of Confirmation issued if their previous letter is no longer valid.

Temporary Food Service

A temporary food service is when food intended for immediate consumption, including food sampling, is prepared and served to the public at a temporary event, such as markets. Home-prepared foods are not allowed at temporary events.

A temporary food service must obtain a temporary food permit before the event. Operation is limited to 14 days per calendar year. Operators who wish to operate beyond 14 days must obtain approval or permit to operate as a Mobile Food Premises.

If you intend to operate temporary food services, review the [Temporary Food Services Guidelines](#) and follow the step by step process to apply on their [website](#).

Mobile Food premises

A mobile food premises is any vehicle, cart or other self-contained movable structure from which food intended for public consumption is prepared, processed and/or served to the public. A Mobile Food Premises Approval or Permit is required to operate.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



To apply for approval or permit to operate:

- Review the [BC Mobile Food Premises Guidelines](#) for information on requirements for the design, construction and overall operations of a mobile food premises
- Review [The Guide - Applying for Food Premises Approval](#) to help you determine what documentation you need to provide to apply.
- Follow the step by step process for the application on their [website](#).

For any questions regarding these permits and requirements, please contact the [Environmental Health Officer](#) directly and find all guidelines and application forms [here](#).

FMNCP – Farmers’ Market Nutrition Coupon Program

*** The BC Government has yet to confirm funding for the 2026 market season ***

This information is from the 2025 season and will be updated when new details are available

In 2025, the Kimberley Farmers’ Market had 4665 coupons redeemed for a value of \$13,995.

The Farmers’ Market Nutrition Coupon Program (FMNCP) is a healthy eating initiative that supports farmers’ markets and strengthens food security across British Columbia. Community partner organizations provide coupons to lower-income families, pregnant people and seniors. Coupons can be used to purchase vegetables, fruits, nuts, eggs, dairy, herbs, vegetable & fruit plants, honey, meat and fish.

The FMNCP also supports farmers by providing a consistent, direct revenue stream through coupons for fresh, local food, allowing them to expand their customer base and increase sales

Key points

- FMNCP coupons should be accepted at face value (\$3) by eligible vendors.
- Only **eligible items** can be purchased with FMNCP coupons.
- **Change cannot be given** for FMNCP coupons, so vendors should attempt to provide portions that equal the full value of the coupons.

How Does the Program Work?

Where do people get coupons?
Community organizations give coupons to people with lower incomes, including families, pregnant individuals, and seniors/elders.

Who funds the program?
The program is funded by the Province of British Columbia and other supporters.

Coupons Can Be Used To Buy:

Green Coupons	Blue Coupons	Yellow Coupons	Coupons CANNOT be used to buy <input checked="" type="checkbox"/> Prepared or processed foods. For example, you cannot use coupons to buy dried fruit, preserves, pickles, sandwiches, bread, baked goods or beverages.
FRESH VEGETABLES, FRUITS & HERBS			
DAIRY & EGGS			
NUTS			
VEGETABLE & FRUIT PLANTS			
	FISH, SEAFOOD & MEAT		
		HONEY	

Last Updated: April 2026



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



Prepare Your Stall

Here's what you need to do on market day:

- ◆ **Display the "Accepted Here" sign:** Put it where customers can easily see it, like at the front of your stall.
- ◆ **Price your items clearly:** Make sure your products are labeled with prices.
- ◆ **Know the coupon value:** Coupons come in \$3 amounts. Consider creating product bundles priced in multiples of \$3.
- ◆ **For 2025, we have three valid versions of the coupon**



Guidelines for Accepting Coupons

Follow these rules to accept coupons:

- ✓ **Enroll in the program:** If you sell eligible items, you must sign up to accept coupons at each market you sell at.
- ✓ **No change for coupons:** You cannot give cash back for coupons.
- ✓ **Accept only from customers:** Do not take coupons from other vendors who've already accepted them.
- ✓ **Check the dates:** Coupons can only be accepted between June 20 and December 21, 2025. They expire after that date or after the market season ends, whichever comes first.
- ✓ **Use current coupons only:** Coupons from previous years are not valid.
- ✓ **Market-only use:** Coupons can only be used at participating farmers' markets—not at farm stands or other locations.
- ✓ **Hand in coupons at the same market:** You must submit the coupons you accept to the same market where you received them.
- ✓ **Understand reimbursement:** Your market manager or FMNCP coordinator will explain how to collect and get paid for the coupons you accept.

What happens if guidelines aren't followed?

- ◆ Your market might not reimburse you for improperly accepted coupons.
- ◆ You could lose your ability to participate as a vendor at the market.

What You Need to Know

What if someone tries to use coupons for my non-eligible items?

Coupons can only be used for specific items like fresh fruits, vegetables, and other farm fresh foods. If someone offers you coupons for items that don't qualify, kindly let them know and direct them to vendors selling eligible products. If they insist, inform your market manager.

Can I accept coupons to buy items from other vendors?

No, this is not allowed. Coupons cannot be sold, traded, or used by vendors to buy products.

Why can't coupons be used for all items?

The program focuses on helping people buy local, nutritious foods directly from BC farmers who sell at BCAF member markets.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



Liquor Sales

Vendors selling alcohol at the market must comply with all applicable [BC Liquor and Cannabis Regulation Branch \(LCRB\) requirements](#). This includes holding the appropriate licence or endorsement for the type of product being sold and ensuring all sales and sampling are conducted in accordance with provincial regulations. A copy of your Market Authorization must be provided.

Rules

- All staff selling at the market must have [Serving It Right certification](#) and must be over 19.
- The market must provide a defined sales area for liquor products.
 - The manufacturer cannot sell outside of this area.
- Sampling must take place within the sales area, patrons can't remove samples from the sales area and walk around the market.
- During each market, you must post your market authorization form in a prominent location in your vendor area.

Sample Size

Type of Liquor	Single Product	Multiple Product
Wine	20 ml	30 ml
Spirits	10 ml	20 ml
Beer/Cider/Coolers	30 ml	45 ml

Additional requirements may apply depending on product type, including limits on sampling, packaging rules, and restrictions on on-site consumption. Vendors must provide proof of all required licences and certifications prior to participation.

The Market Coordinator reserves the right to request documentation and to suspend alcohol sales if compliance requirements are not met.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



MARKET DAY RULES

These rules are to be strictly followed for the safety, security and sanity of everyone. Vendors who do not comply may face [fines](#) and may be excluded from the market for repeating offences.

Traffic Flow

Howard Street will be closed to vehicle traffic starting at **3pm** to allow time to clear the street.

VENDOR VEHICLES WILL ONLY BE PERMITTED BETWEEN 3:30 – 4:30pm.

- Enter from the East end of Howard St at Deer Park Ave and proceed West. The Market Coordinator or their designate will greet you at the entrance.
- Exit at the West end (Kimberley Ave)
- Traffic is ALWAYS one-way, from east to west, please respect this and your fellow vendors.
- Apply the **PUPS** system:
 - **Pull up** as close to your booth space and curb as possible.
 - **Unload** everything quickly and move your vehicle before setting up your canopy.
 - **Park** in an allowed parking place PRIOR to setting up your booth.
 - **Set up** your canopy & weights, followed by your interior booth set up.

ALWAYS LEAVE ROOM FOR OTHER VEHICLES TO PASS

Stall Assignments

- Market Manager will greet vendors at the **east end of Howard Street** (intersection with Deer Park Ave) to provide your stall assignment. Vendor stall areas will be marked with pylons and lines on the pavement/curb.
- Stall placement is determined based on:
 - Full-season vendor status (priority)
 - Years at the market
 - Type of product (e.g., perishables)
 - Need for shade (especially for produce vendors)

We'll do our best to honor requests, but please understand we're balancing many factors.

Vendor Set-Up & Take-Down

- **Stall Set-Up:** All stall setup (including tent assembly) must happen **AFTER** your vehicle has been moved. All vendors must be fully set up by **4:45pm**.
- **Take-Down:** At the end of the market, **PACK UP YOUR ENTIRE STALL BEFORE BRINGING YOUR VEHICLE** onto the street. Do **not** drive in before you're fully packed up.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



Vendor Parking

- Parking is **limited**, and may be impacted by construction. Available options are adjacent street parking, parking lots & Centennial Park. Respect all parking signage and remember, patrons also need parking and will be walking with their purchases.

DO NOT PARK IN ANY BUSINESS PARKING LOT, UNLESS MARKED PUBLIC.

- **If you are not onsite by 4:15pm and haven't contacted us, your stall may be reassigned.** After 4:30pm, late arrivals may be asked to carry in their goods by hand.

Tents & Weights

- Vendors are responsible for bringing everything they need (tent, tables, signage, float, etc.).
- If using a tent/canopy (recommended), you must use proper weights on each leg.
 - No weights = no tent.
 - Acceptable weights include filled jugs, sandbags, bricks, etc, and must weigh at least 20 lbs and be tied down to the tent.
- If you forget your weights, let us know, we may have extras available.

Sales Timing

- **No sales before 5pm**, except to other vendors and volunteers. Early shoppers are welcome to browse, but sales begin at 5pm sharp, signaled by the market bell.
- Vendors must remain until the market closes at **7pm**, signaled by the market bell.
- All vendors must **vacate by 8pm**.

Payment for Stall Fees

- If you've paid in advance, a receipt will be emailed to you after your final market of the season, unless requested.
- For on-site payment, the Market Coordinator will come by your stall during market hours to collect and issue receipts.

Facilities & Services

- **Restrooms:** Available at the Elks Club and Spark Youth Centre (where the Bike Valet is).
- **ATM:** Located inside the Elks Club. Nearby banks include Kootenay Savings (next to City Hall) and RBC (Wallinger Ave & Ross St.).
- **Electricity:** Not available on Howard Street. If you've made arrangements with a nearby business, inform the Market Coordinator.
- **Garbage/Recycling:** Vendors are responsible for their own waste. Public bins will be on-site for patrons; city staff and market volunteers will manage these after the event.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



WEATHER & SAFETY POLICY

The Kimberley Farmers' Market operates on a rain or shine basis. We are committed to running every scheduled market whenever possible, as we know how important these events are for vendors, customers, and the community.

However, safety is our top priority. Weather conditions in the Kootenays can change quickly and can create risks for vendors, visitors, staff, and volunteers. While we make every effort to avoid cancellations, the market may be modified, paused, or cancelled when conditions are deemed unsafe.

Decisions are made by the Market Manager using current conditions, forecasts, and guidance from Environment and Climate Change Canada and the BC Association of Farmers' Markets.

How Decisions Are Made

We use a flexible approach to respond to weather conditions:

Level	What it Means	What to Expect
Modify	Market continues with adjustments	Reduced programming, increased shade/rest, vendor discretion
Pause	Temporary stop in operations	Vendors and public asked to shelter or hold
Cancel	Full market cancellation	May occur in advance or during market hours

Cancellations may occur:

- Up to 24 hours in advance when there is a clear and significant risk, such as [red weather alert](#), considered very dangerous, high-impact weather that is extreme, extensive, and prolonged, nearby wildfire, extreme heat events over several days, extreme storm warnings)
- Morning-of or during the market if conditions change unexpectedly

Communication

Weather is monitored daily and closely on market day. Vendors will be notified of any changes via:

- Email and/or text in advance
- On-site staff direction during market hours

Extreme Events

The market may be cancelled in advance (up to 24 hours prior) in cases of clear and significant risk, including but not limited to:

- Nearby wildfires or evacuation alerts
- Severe storm warnings (including tornado risk)



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



- Extreme heat events, over multiple days
- Other hazardous conditions impacting travel or site safety

Wind

Wind is the most common and serious weather-related risk at outdoor markets, particularly due to tents and loose equipment.

- All tents must be properly secured at all times
- Minimum recommended weight: 20 lbs per leg
- Vendors are responsible for securing their tents, products, and equipment

If winds increase:

- Vendors may be required to remove tent tops or take down tents immediately
- The market may be paused or cancelled if conditions become unsafe

If an official wind warning is issued by Environment Canada, when sustained speeds reach 70 km/h or more, or when gusts reach 90 km/h or more, the market will likely be cancelled.

Lightning

Lightning presents an immediate safety risk.

- If thunder is heard, the market will be paused immediately.
- Vendors may remain with their booths if they choose, but are strongly encouraged to seek safe shelter (vehicle or fully enclosed building).
- Activities will resume 30 minutes after the last sound of thunder.

The market hours may be extended should a pause be necessary.

Shelter locations:

- Chupacabra Collective: 110 Howard St, Kimberley, BC V1A 2G6
- Kimberley Elks Social House: 240 Howard St, Kimberley, BC V1A 2G7
- Spark Society for Youth: 250 Howard St, Kimberley, BC V1A 2G7



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



Air Quality (Smoke)

Air quality is monitored using the [Air Quality Health Index \(AQHI\)](#).

Health Risk	AQHI Index	Health Messages		Market Status
		At Risk Population1	General Population	
Low	1 - 3	Enjoy your usual outdoor activities.	Ideal air quality for outdoor activities.	The market runs as usual.
Moderate (MOD)	4 - 6	Consider reducing or rescheduling strenuous activities outdoors if you are experiencing symptoms.	No need to modify your usual outdoor activities unless you experience symptoms such as coughing and throat irritation.	The market runs as usual.
High	7 - 10	Reduce or reschedule strenuous activities outdoors. Children and the elderly should also take it easy.	Consider reducing or rescheduling strenuous activities outdoors if you experience symptoms such as coughing and throat irritation.	The market may be modified or cancelled to reduce health risks
Very High	Above 10	Avoid strenuous activities outdoors. Children and the elderly should also avoid outdoor physical exertion.	Reduce or reschedule strenuous activities outdoors, especially if you experience symptoms such as coughing and throat irritation.	The market is cancelled to reduce health risks

Vendors should monitor their own health and take breaks as needed, particularly those who may be more sensitive to smoke.

Heat

High temperatures can pose health risks, particularly during prolonged exposure. If temperatures are forecast to exceed approximately 33°C:

- Vendors may choose to opt out of attending without penalty
- The market may be modified (reduced hours, additional supports)

In cases of extreme heat (Humidex approaching 40 or higher), the market may be cancelled.

Vendors are encouraged to stay hydrated, take breaks & use shade wherever possible.

Vendor Responsibilities

All vendors are expected to:

- Secure tents, signage, and all materials appropriately
- Monitor their own safety and well-being



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



wildsight
Kimberley | Cranbrook

- Follow directions from Market Staff promptly
- Be prepared to pack down quickly if required

Fees, Cancellations & Flexibility

We understand that weather-related disruptions impact vendors.

- If the market is cancelled, vendor credits towards a future market will be available and reimbursements may be considered upon request
- In the event of cancellations, we will explore options such as adding an additional market date later in the season

Final Decision

The Market Manager has final authority on all weather-related decisions. These decisions are made with the goal of protecting the safety of vendors, visitors, and staff.

We never want to cancel a market. Our goal is always to create a vibrant, consistent, and welcoming space for the community. This is a last resort decision, and every consideration will be given to keep the market going, including moving the market indoors.

At the same time, we must balance this with a shared responsibility for safety. Your flexibility, preparedness, and cooperation are essential to making the market successful in all conditions.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



Weather Safety Quick Reference

Weather Action Triggers (At-a-Glance)

Event	Trigger	Market Status	What Vendors Should Do
Normal/Light Rain	Typical rainfall conditions	Market runs as scheduled	Set up as normal. Secure tents, signage, and products.
Wind	Increasing winds or Environment Canada wind warning ≥ 70 km/h sustained or ≥ 90 km/h gusts	Modify → Pause → Possible Cancel	Secure all equipment immediately. Be prepared to lower or remove tent tops or pack down if directed.
Lightning/Thunder	Thunder heard or lightning observed	Immediate pause	Stop all activity immediately. Seek enclosed shelter (vehicle or building). Wait 30 minutes after last thunder before resuming.
Smoke/Air Quality (AQHI)	AQHI 7+ (High or higher)	Modify or cancel depending on severity	Reduce activity, take breaks, monitor health symptoms. Market will cancel if AQHI exceeds 10.
Extreme Heat	Forecast ≥ 33°C or Humidex approaching 40+	Modify → Possible cancel	Hydrate frequently, rest in shade, reduce exertion. Vendors may opt out without penalty.
Severe Weather/ Wildfire/ Storm Risk	Red weather alerts, evacuation alerts, severe storm warnings	Early cancellation (up to 24 hours in advance)	Do not set up if pre-cancelled. Follow email/text updates.

Shelter Locations (During Pause / Lightning / Emergency)

Use the nearest safe enclosed building if conditions require immediate shelter:

- Chupacabra Collective, 110 Howard St, Kimberley, BC V1A 2G6
- Kimberley Elks Social House, 240 Howard St, Kimberley, BC V1A 2G7
- Spark Society for Youth, 250 Howard St, Kimberley, BC V1A 2G7

If unsure, go to the nearest indoor space or your vehicle.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



Vendor Safety and Self-Care Reminders

Always

- Secure tents with a minimum of 20 lbs per leg (more recommended in wind)
- Anchor all signage, tables, and lightweight materials
- Monitor changing weather conditions throughout the day
- Follow Market Staff instructions immediately

Wind Conditions

- Be prepared to lower or remove tent tops quickly
- Do not leave tents unattended during escalating wind

Heat and Smoke

- Drink water regularly throughout the day
- Take frequent breaks in shade
- Reduce physical exertion when needed
- Watch for symptoms such as dizziness, headache, coughing, or fatigue

Lightning

- Recommend to not remain under tents
- Move immediately to enclosed shelter or vehicle
- Wait 30 minutes after last thunder before resuming operations

Key Safety Reminder

Vendors always have the right to leave if they feel conditions are unsafe. No market activity is worth personal risk.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



PRODUCT CHALLENGE

Please ensure the basis of your challenge is factual rather than a misunderstanding. Any claim, factual or otherwise, made publicly could be subject to charges of slander or harassment.

Protect yourself while protecting the integrity of the market; do not air these concerns publicly. We encourage you to talk to the Market Coordinator to discuss your concerns prior to submission.

Submissions will be taken seriously by Wildsight Kimberley Cranbrook. Please use the Product Challenge Form below to file a complaint.

1. Product Challenges may be made for suspected misrepresentation of product by Vendor, such as providing false information, re-selling or misrepresenting products. Vendors can submit a written Product Challenge when they believe another Vendor is misrepresenting their product.
2. A Product Challenge must be signed by the person bringing the challenge and should be supported by physical and verbal evidence of the suspected violation. The Product Challenge must be made on the day of, or within the week, the violation is observed; challenges alleging wrongdoings on past occasions will not be accepted.
3. There is a \$50 filing fee, which can be shared by a group of Vendors. This fee is returned to the Challenger(s) if the claim is verified.
4. The Vendor receiving the Product Challenge must respond to the challenge in writing. Failure to admit or deny a challenge may result in a determination that the challenge is valid.
5. The Market Manager or an affiliate (such as other Market Managers in the region) will conduct a visit to the vendor's place of operation in a timely manner to make a determination on the Product Challenge.
6. If the Vendor is found in violation, the Vendor may be fined, suspended or removed from the Market at the discretion of the market manager and or the board of Wildsight Kimberley Cranbrook.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



Product Challenge Form

Vendors can submit this challenge form when they believe another Vendor is misrepresenting their product. There is a \$50 filing fee (which can be shared by a group of Vendors). This fee is returned to the challenger(s) if the claim is verified. Please submit this form directly to market management by email within one week of the market during which the alleged violation occurred.

Wildsight Kimberley Cranbrook will not reveal challenger(s)' identities to anyone.

Name of the vendor about whose product you are inquiring: _____

Specific product(s) about which you are inquiring: _____

Market date at which the product is being sold: _____

Please state the specifics of the violation. Provide evidence that supports your challenge:

Challenger(s) name, business name, and phone number:

Signature: _____

Print Name: _____

Date: _____



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



VIOLATIONS & FINES

This is not an exhaustive list. The Kimberley Farmers Market reserves the right to handle every incident case-by-case.

The fines are an indicator of how important it is for all of us to follow the market rules. We must all work together to bring this market to our community. Please help us out by following the rules.

Violation	1 st Violation	2 nd Violation	3 rd Violation	Final Violation
Selling before/Take down before bell	Verbal & written warning	\$25 fine	\$50 fine	Termination from the Market
Insufficient weights on canopy	Verbal & written warning	\$25 fine	\$50 fine	Termination from the Market
Non-compliance with PUPS (Pull-in, Unload, Park, Setup)	Verbal & written warning	\$50 fine	\$100 fine	Termination from the Market
Improper conduct or behavior	Verbal & written warning	Termination from the Market		
Non-compliance with safety directives	Verbal & written warning	Termination from the Market		
Reselling*	1st Violation \$100 fine & any privilege as a returning vendor will be rescinded		2nd Violation Termination from Market and 2-year ban	

* The Market Coordinator will proceed with an investigation if they suspect reselling or if a product challenge has been made by other vendors.

Fines must be paid prior to the next market following issuance. Failure to do so will result in suspension from the market until the fine is paid.



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



CANNABIS & HEMP REGULATION

BCAFM Quick Guide



Cannabis & Hemp Regulation in British Columbia

When it comes to cannabis and hemp products, it's important for farmers' markets to understand the legal boundaries in place.

This guide provides an overview of what is and isn't allowed when it comes to selling cannabis and hemp-related products at farmers' markets, and offers guidance for staying compliant with current federal laws.

What's new in 2025?

In August 2025, Health Canada revised the Cosmetic Ingredient Hotlist to align the Hotlist with current legislation and clarify which hemp derivatives are acceptable in cosmetic products. Key takeaway: only ingredients from parts of the cannabis plant that are not controlled under the Cannabis Act are permitted.

What's the difference between cannabis & hemp?

Botanically, cannabis and hemp come from the same plant species. The difference is the THC content and intended use (recreational/medical vs. industrial).

Under Canada's Cannabis Act: Cannabis refers to any part of the cannabis plant, including its flowers, leaves, seeds, and cannabinoids like THC or CBD, as well as anything made from it.

There are a few exceptions—the following parts of the plant don't pose the same risk to public health or public safety and are **not controlled** under the Cannabis Act:

- Non-viable seeds (seeds that can't grow)
- Mature stalks without leaves, flowers, or seeds
- Fiber from those stalks
- Roots

Hemp is defined as: cannabis plants that contain 0.3% THC or less in the flowering heads and leaves. Because of its low THC content, hemp does not produce intoxicating effects. It's mainly cultivated for its fiber, seeds and oil, which is often used in cosmetics.

What's allowed at farmers' markets?

✗ Cannabis products: Not allowed

The sale of cannabis and cannabis products, including edibles, health products, and products containing CBD, is not allowed at farmers' markets.

These restrictions apply regardless of whether a product is labeled for recreational, cosmetic, or wellness use. Even products marketed as "non-psychoactive" or "low THC" are not exempt if they contain regulated cannabinoids.

✓ Hemp Products: Some are allowed

Certain hemp-derived products are permitted at farmers' markets—but only if they come from parts of the hemp plant that are exempt from the Cannabis Act and do not contain cannabinoids like THC or CBD.

You may sell products made from exempted parts of the hemp plant, including:

- Hemp seed oil (used in food and cosmetics)
- Hemp protein powder
- Hulled hemp seeds (hemp hearts)
- Products made from hemp fiber (e.g., textiles, rope, paper)

Important: Products must not contain added or extracted cannabinoids, including THC, CBD, or synthetic versions.

Regulations

The Cannabis Act is the federal legislation that governs the production, distribution, sale, importation, and exportation of cannabis in Canada. Two main sets of regulations support this Act:

- Cannabis Regulations** – outlines the rules for the legal cannabis industry, including licensing, product standards, and packaging requirements.
- Industrial Hemp Regulations** – governs the cultivation and processing of hemp, a variety of the cannabis plant with low THC levels.

Find more information about how cannabis is regulated in BC at cannabis.gov.bc.ca

Last Updated: April 2026



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



DEFINITIONS

- BC Vendor means:
 - Person or Organization located within British Columbia that grows, makes, bakes, raises or wild harvests the products it sells at a Farmers' Market operated by a Farmers' Market Member, all of which products must be grown, made, baked, raised, or wild harvested and processed (as applicable) in British Columbia

- Grow means:
 - Farm products that are grown or produced in BC or extra-provincially (see definitions above).
 - Nursery products, such as plants, trees, or seeds that are grown and/or propagated by a farm vendor in BC or extra-provincially .
 - Cut flowers that were grown and/or propagated by the farm vendor.

- Make means:
 - Processed or prepared foods that have undergone a transformation from their original or natural state through cooking, curing, smoking, canning, fermenting, blending, baking, roasting or other forms of value-added processing. Portioning, trimming, or cutting raw products — such as meat, fish, or produce — does not constitute “making” under this definition. Products must demonstrate a change in form, flavour, or composition beyond basic butchering or packaging. Qualified Extra-Provincial Food Vendors must comply with all applicable British Columbia health authority regulations.
 - Artisanal and craft products: value added products that are created, sewn, constructed or otherwise fashioned from component materials in a way that makes the item unique. These may include raw component products that were purchased or that originated on one's farm. Artisan and craft items must show artistic effort and a substantial change from base components. An artist may sell reproductions of their own original creation. AI generated design is not considered original creation.
 - Services that are provided at the farmers' market. Examples include knife sharpening, chair massage.
 - Priority should be given to makers that source ingredients and components of BC origin.

- Bake means:
 - Products that are baked from scratch in BC or extra-provincially (i.e.: utilizing basic ingredients, not purchased pre-mixed or pre-made components).
 - Priority should be given to bakers that source ingredients of BC origin.

- Raise means:



KIMBERLEY FARMERS MARKET 2026 MARKET HANDBOOK



wildsight
Kimberley | Cranbrook

- Farm products that are raised on land or waters in BC or extra-provincially, with the appropriate permits and/or approvals.
- Wild Harvest means:
 - Products harvested, caught, hunted or wild crafted from wild lands or waters in BC or extra-provincially, with the appropriate permits and/or approvals, including the approval of Indigenous communities.
- Reselling means:
 - To sell something one has previously bought, and then sell it on to someone else.
 - Note this includes, but is not limited to:
 - Accrual-Based Transactions: Products purchased for the purpose of reselling, whether purchased in advance or on an accrual basis (e.g. invoiced net 30 terms), fall under the definition of reselling.
 - Intermediary Sales: Acting as a sales intermediary/distributor between a producer and a farmers' market customer, where the seller, whether individual or entity, has not directly contributed to the creation, cultivation, or production of the goods, constitutes reselling.