



Wildsight Kimberley/Cranbrook seeks Food Sustainability and Environment Project Assistant

The Wildsight Kimberley/Cranbrook Branch empowers environmentally responsible citizenry and supports conscious local economy. It provides consistent and ongoing leadership by engaging and listening to the concerns of the community, then responding with care, insight and innovation. The branch develops local programs, projects, events and campaigns that support ecological literacy and community action.

JOB RESPONSIBILITIES:

The Food Sustainability and Environment Project Assistant will work under the supervision of the Wildsight Kimberley Cranbrook Interim Branch Manager, the Food Sustainability Coordinator, the Kimberley Farmers' Market Coordinator, and the McGinty Lake Project Coordinator to successfully complete the following duties:

- Assist the Food Sustainability Coordinator with Kimberley Open Gate Garden tasks:
 - Engage community groups, volunteers, school groups, public, and visitors.
 - Develop and maintain garden beds and infrastructure as needed.
 - Plan and deliver hands-on workshops.
 - Enhance the understanding of food production, preservation, harvesting techniques and seed saving techniques.
- Assist the Kimberley Farmer's Market Coordinator with Kimberley Farmers' Market tasks:
 - Liaise with market vendors and downtown Kimberley businesses.
 - Assist with market promotions and operations.
 - Coordinate volunteers and the Farmers Market Nutrition Coupon Program.
 - Represent Wildsight Kimberley Cranbrook and Food Sustainability Initiatives at the Market.
 - Coordinate market patron counts and other administrative tasks as required.
- Assist the Interim Branch Manager with various tasks associated with the operation of Wildsight Kimberley/Cranbrook:
 - Assist with marketing/outreach using educational displays and interactive activities for community events.
 - Create and implement a small project from start to finish.
 - Assist with administration and coordination tasks for additional Wildsight Kimberley Cranbrook projects as needed.
 - Attend Wildsight Kimberley Cranbrook monthly board meetings.
- Assist the McGinty Lake Project Coordinator with educational and trail maintenance tasks at the McGinty Lake Interpretive Forest.

SKILLS & QUALIFICATIONS:

- preference to post-secondary students in the fields of Agriculture, Environmental Science, Education, Event Management, Horticulture, Interpretation, Marketing, Nutrition and Health, Tourism, Sustainable Food Systems, or other related fields
- interest in local food and sustainable practices
- good interpersonal and communication skills
- ability to work alone, in a team environment, and with volunteers
- flexibility
- creativity
- time management skills

OTHER:

- Due to grant requirements applicants must:
 - Be between 15 and 30 years of age at the start of employment.
 - Have been registered as a full-time student in the previous academic year and intend to return to school on a full-time basis in the next academic year.
 - Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act.
 - Be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.
- Have a valid driver's licence and access to a personal vehicle for some tasks.
- Be willing to work evenings and weekends when necessary.
- Hold a current Occupational First Aid Level 1 minimum or commitment to be certified.

Dependent on funding, this position is based on 32hrs/week at \$14.00/hr for a 16 week period starting early May 2017 and ending mid to late August 2017. To apply please send your resume and cover letter to kimcran@wildsight.ca. Applications must be received by Thursday April 20 at 9:30am in order to be considered. Only those candidates invited to an interview will be contacted.